

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION

BOARD OF DIRECTORS MEETING

Local Government Center, Concord, NH

May 1, 2013

Present: Knight, Webster, Moses, Kirwin, Burchstead, Snelling, Meserve, Davis, Gaudiello, Solon, Branoff, Hallenbeck, Cotter, Lord, Edelmann (Emeritus Director), and York (Rep. State Library)

Guest: Ed Moran

By Phone: Kathy Meserve

Meeting called to order by the President, Adele Knight, at 10:00 a.m.

The Pledge of Allegiance was recited.

Minutes:

MOTION (Gaudiello/Webster) Minutes of April 3, 2013 approved as corrected. **PASSED**

Treasurer's report: Report emailed. There are 191 trustees already registered for the conference. We haven't received billings from Cornerstone. Webster reported that we have been meeting with Cornerstone addressing issues. We need to make sure that they respond to emails promptly. **MOTION** (Cotter/Marsha) Treasurer's report accepted and filed for audit

Budget was emailed to Board. Gaudiello suggested that we increase the amount for membership services to \$6000. Cotter suggested we include a line item in the amount of \$1,000 for legal services. **MOTION** (Gaudiello/Kirwin) To approve the amended budget with receipts totaling \$58,585.00 and expenses totaling \$54,463.00.

Advocacy: Moses will be meeting with Davis after today's meeting. Gaudiello said that the webinar on State Legislature Advocacy was excellent.

REPORTS:

- a) **Communications:** Awards Flyer will be mailed May 6.
- b) **Education:** report emailed
- c) **Finance:** no report
- d) **Governance:** report emailed
- e) **President:** report emailed

TECH BITS: Hallenbeck reported on "Steps for Timelining" videos for our website. Segments can be no longer than 10 minutes, ideally 5. uTube limits videos to 10 minutes. He is asking the board to catalog various videos on a time-slice chart. He then demonstrated the process. The following videos were assigned: "Making the Ask", Gaudiello; "Resolving Conflicts", Meserve; "The Right to Know", Cotter; "Strategic Planning", Davis; "Supporting Non-Profits", Branoff; and "Social Media", Hallenbeck. These "Timelinings" will be done for the July meeting. We need confirmation from the presenters that this material (the videos) be made available on our website.

OLD BUSINESS:

- a) **Sponsorships:** Sponsors are all lined up for the Conference their logos are on the website. Charter Trust is coming to the Conference.
- b) **Conference:** Everything is in good shape. Meserve will pick up the material from Cornerstone on the 13th. We need a policy on refunds. No refunds after registration deadline. **MOTION** (Gaudiello/Lord) Refunds prior to registration deadline will be granted less \$15 administrative fee. Substitutions are allowable up to the Conference. PASSED with one opposed, Burchstead.

Meserve will handle any cancellations and refunds will be sent after the Conference.

NEW BUSINESS:

- a) Annual Awards letter is going out
- b) May 15th board members are encouraged to help compile folders for the conference. We will meet at the LGC at 10:00.

State Library: York mentioned the Dear Colleague Letter that is useful for seeking support of LSTA funding. NH Art Association Contemporary Art exhibit at the State Library in June. NH Professional Photographers Association exhibit will be in July. York attended the Carroll County roundtable. There will be a Civil War diorama created for the Civil War sesquicentennial on display during June and July.

SHOP TALK:

Meeting Adjourned at 12:45 p.m.

Respectfully submitted,
Carol Snelling
Secretary

Next meeting June 5 at the LGC

MOTIONS

Minutes

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June Hospitality:
Carol Snelling